



## Residential Tenancy Application

Applicant 1	
Applicant 2	
	Date



PROPERTY ADDRESSES APPLIED FOR			
1			
2			
3			
4			
5			
Requested Lease Term	6 Months	12 Months	Other _____

Applicant 1				
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Name				
Current Address				
Phone		Email		
Employer				
Position				
Employed since		Weekly Nett Income	\$	

Applicant 2				
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Name				
Current Address				
Phone		Email		
Employer				
Position				
Employed since		Weekly Nett Income	\$	

Other Occupants				
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Name				Age	
Student	Yes No	Employment	Yes No	Details	
Name				Age	
Student	Yes No	Employment	Yes No	Details	
Name				Age	
Student	Yes No	Employment	Yes No	Details	

Previous Address			
Owner Occupied	Yes	Length of time	
	No		
Rented	Yes	Rent per week	\$
	No		
Managing Agent			
Phone			
Reason for vacating this property			

Emergency Contact			
Name			
Address			
Phone		Relationship	
Name			
Address			
Phone		Relationship	

Pet Application				
We wish to apply for pets at this property			Yes	No
Pet Type	Age of pet	Inside/Outside		

Referee Contact			
Name			
Phone		Relationship	
Name			
Phone		Relationship	

Proof of Identity	
Applicant 1	Applicant 2
Drivers Licence	
Passport	
Medicare Card	
Proof of Income	



Drivers Licence	
Passport	
Medicare Card	
Proof of Income	

### Privacy statement

The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, process and evaluate your application and to manage the tenancy. Personal information collected in this application and during the course of your tenancy, if your application is successful may be disclosed for the purpose for which it was collected to other parties including the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may. You can correct this information if it is inaccurate, incomplete or out of date. If the information required from you is not provided by you, we may not be able to process your application and manage your tenancy.

### Application

I/we apply for approval to rent the premises referred to in this form and acknowledge that this application will be referred to the Landlord of the property for their acceptance. If the application is approved information contained in this application will be used to prepare a Residential Tenancy Agreement for the premises. I/we declare that I/we am not a bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. I/we have inspected the above premises and wish to apply for tenancy of the premises for a period \_\_\_\_\_ months.

	Signature	Name	Date
Applicant 1			
Applicant 2			

### OFFICE USE

#### Request for Tenancy Reference

To Agency			
Tenants Name			
Property Address			
Rent Amount	\$ _____ PW	Tenancy Period	___/___/___ to ___/___/___
Was rent ever in arrears	Yes	No	
Were any terminations issued	Yes	No	
Reason			
Were Inspections conducted	Yes	No	
What was the condition of the property			
What was the condition of yards			
Were there any complaints about the tenants			
Details			
Were there any pets	Yes	No	
Would you rent to this tenant again	Yes	No	
Was any of the bond claimed	Yes	No	
Details			
Other Information			

### Please forward a copy of tenant ledger

Agents Name	Signature	Position	Date

It would be appreciated if you could complete these details and return by **email** to Western Plains Real Estate at

[admin@wpre.com.au](mailto:admin@wpre.com.au)

